

## REPAIRS APPROVAL NOTICE

DATE: \_\_\_\_\_

TO: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Dear Resident.

We authorize the following repairs or replacement on the premises:

\_\_\_\_\_

\_\_\_\_\_

You will\_\_\_\_ will not\_\_\_\_ be reimbursed for this repair or replacement.

Amount of reimbursement\_\_\_\_\_

Please feel free to contact us should you have any questions.

Very truly yours \_\_\_\_\_

Name of apartment community, management company etc.